## FOUR FREEDOMS PARK CONSERVANCY, INC. AND SUBSIDIARY

## CONSOLIDATED FINANCIAL STATEMENTS AND AUDITORS' REPORT

DECEMBER 31, 2018 AND 2017

Skody Scot & Company, CPAs, P.C.

## FOUR FREEDOMS PARK CONSERVANCY, INC. AND SUBSIDIARY

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### INDEPENDENT AUDITORS' REPORT

To: The Board of Directors of Four Freedoms Park Conservancy, Inc. and Subsidiary

We have audited the accompanying consolidated financial statements of Four Freedoms Park Conservancy, Inc. and Subsidiary (a nonprofit organization), which comprise the consolidated statements of financial position as of December 31, 2018 and 2017, and the related consolidated statements of activities, expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the combined financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Four Freedoms Park Conservancy, Inc. and Subsidiary as of December 31, 2018 and 2017, and the changes in their net assets and their cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Skody Scot & Company, CPAS, P.C.

New York, NY October 4, 2019

## FOUR FREEDOMS PARK CONSERVANCY, INC. AND SUBSIDIARY CONSOLIDATED STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2018 AND 2017

	2018	2017					
ASSETS							
Cash Contributions & other receivables Government grants receivable Prepaid expenses Construction funding retainage Property and equipment, net Security deposits receivable Total assets	\$ 1,417,620 125,000 58,820 1,500 339,700 206,222 9,766 \$ 2,158,628	\$ 1,208,793 170,000 63,820 31,133 543,520 286,669 14,266 \$ 2,318,201					
LIABILITIES AND NET ASSETS							
Liabilities: Accounts payable and accrued expenses Security deposits payable Deferred revenue Total liabilities	\$ 67,952 14,250 - 82,202	\$ 58,376 14,250 216,026 288,652					
Commitments and contingencies (see notes)							
Net Assets: Without donor restrictions With donor restrictions Total net assets Total liabilities and net assets	1,689,271 387,155 2,076,426 \$ 2,158,628	1,538,320 491,229 2,029,549 \$ 2,318,201					

#### FOUR FREEDOMS PARK CONSERVANCY, INC. AND SUBSIDIARY CONSOLIDATED STATEMENTS OF ACTIVITIES YEARS ENDED DECEMBER 31, 2018 AND 2017

		2018		2017				
	Without Donor	With Donor		Without Donor	With Donor			
	Restrictions	Restrictions	Total	Restrictions	Restrictions	Total		
Support and Revenues:								
Contributions	\$ 1,268,561	\$ 60,926	\$ 1,329,487	\$ 769,019	\$ 75,000	\$ 844,019		
Contributions in-kind	21,298	-	21,298	12,444	-	12,444		
Government grants	489,880	-	489,880	446,891	-	446,891		
Program service income	252,616	-	252,616	270,619	-	270,619		
Special events:								
Event income	560,290	-	560,290	434,150	-	434,150		
Less: related direct costs	(186,051)	-	(186,051)	(132,995)	-	(132,995)		
Net special event income	374,239	-	374,239	301,155	-	301,155		
Interest income	20	-	20	759	-	759		
Net assets released from restriction:								
Satisfaction of purpose restrictions	-	-	-	43,388	(43,388)	-		
Expiration of time restrictions	165,000	(165,000)	-	410,000	(410,000)	-		
Total net assets released from restrictions	165,000	(165,000)	-	453,388	(453,388)	-		
Total support and revenues	2,571,614	(104,074)	2,467,540	2,254,275	(378,388)	1,875,887		
Expenses:								
Program Expenses:								
Park maintenance & operations	1,382,133	-	1,382,133	1,344,889	-	1,344,889		
Public offerings	667,467	-	667,467	840,343	-	840,343		
Total program expenses	2,049,600	-	2,049,600	2,185,232	-	2,185,232		
Management and general	178,728	-	178,728	254,773	-	254,773		
Fundraising	192,335	-	192,335	234,595	-	234,595		
Total expenses	2,420,663	-	2,420,663	2,674,600	-	2,674,600		
Increase/(Decrease) In Net Assets	150,951	(104,074)	46,877	(420,325)	(378,388)	(798,713)		
Net assets, beginning of year	1,538,320	491,229	2,029,549	1,958,645	869,617	2,828,262		
Net assets, end of year	\$ 1,689,271	\$ 387,155	\$ 2,076,426	\$ 1,538,320	\$ 491,229	\$ 2,029,549		

## FOUR FREEDOMS PARK CONSERVANCY, INC. AND SUBSIDIARY CONSOLIDATED STATEMENT OF EXPENSES YEAR ENDED DECEMBER 31, 2018

	Program Expenses					Supporting						
		Maintenance Operations	0	Public Offerings		Total Program		nagement d General	Fu	ndraising	E	Total xpenses
Personnel Costs:												
Salaries	\$	459,626	\$	288,177	\$	747,803	\$	70,761	\$	95,735	\$	914,299
Payroll taxes and benefits		106,240		78,231		184,471		21,683		29,334		235,488
Total personnel costs		565,866		366,408		932,274		92,444		125,069	1	,149,787
Direct expenses:												
Consultants		53,140		3,937		57,077		3,234		-		60,311
Depreciation		40,259		40,259		80,518		10,065		10,065		100,648
Insurance		22,993		14,632		37,625		4,180		-		41,805
Landscaping		40,284		-		40,284		-		-		40,284
Office supplies and expenses		24,482		18,940		43,422		16,333		44,349		104,104
Professional fees		37,743		3,137		40,880		42,424		-		83,304
Program equipment		-		59,649		59,649		-		-		59,649
Program supplies and expenses		6,681		73,094		79,775		-		-		79,775
Promotion		-		25,249		25,249		-		2,804		28,053
Rent and utilities		70,032		50,944		120,976		9,158		9,157		139,291
Repairs and maintenance		323,878		11,218		335,096		890		891		336,877
Security		196,775		-		196,775		-		-		196,775
Total direct expenses		816,267		301,059		1,117,326		86,284		67,266	1	,270,876
Total expenses	\$	1,382,133	\$	667,467	\$ 2	2,049,600	\$	178,728	\$	192,335	\$ 2	2,420,663

## FOUR FREEDOMS PARK CONSERVANCY, INC. AND SUBSIDIARY CONSOLIDATED STATEMENT OF EXPENSES YEAR ENDED DECEMBER 31, 2017

	Program Expenses					Supporting						
		aintenance perations		Public )fferings	F	Total Program		nagement d General	Fu	ndraising		otal enses
Personnel Costs:												
Salaries	\$	599,211	\$	315,523	\$	914,734	\$	107,284	\$	121,913	\$ 1,14	43,931
Payroll taxes and benefits		150,956		74,147		225,103		30,858		35,068	2	91,029
Total personnel costs		750,167		389,670		1,139,837		138,142		156,981	1,43	34,960
Direct expenses:												
Consultants		35,017		48,841		83,858		13,673		-	9	97,531
Depreciation		47,169		47,169		94,338		11,792		11,792	1	17,922
Insurance		18,147		14,674		32,821		3,299		-	;	36,120
Landscaping		45,257		-		45,257		-		-		45,257
Office supplies and expenses		17,968		14,343		32,311		8,252		46,323	i	86,886
Professional fees		65,850		13,170		79,020		65,124		-	1.	44,144
Program supplies and expenses		5,218		204,345		209,563		-		-	2	09,563
Promotion		-		28,843		28,843		-		5,001		33,844
Rent and utilities		83,589		67,618		151,207		13,906		13,912	1	79,025
Repairs and maintenance		74,899		11,670		86,569		585		586	1	87,740
Security		201,608		-		201,608		-		-	2	01,608
Total direct expenses		594,722		450,673		1,045,395		116,631		77,614	1,2	39,640
Total expenses	\$	1,344,889	\$	840,343	\$ 2	2,185,232	\$	254,773	\$	234,595	\$ 2,6	74,600

## FOUR FREEDOMS PARK CONSERVANCY, INC. AND SUBSIDIARY CONSOLIDATED STATEMENTS OF CASH FLOWS YEARS ENDED DECEMBER 31, 2018 AND 2017

	2018		2017		
Cash flows from operating activities:					
Increase/(decrease) in net assets	\$	46,877	\$	(798,713)	
Adjustments for non-cash items included in operating activities:					
Depreciation		100,648		117,922	
Changes in assets and liabilities: Contributions & other receivables Government grants receivable Inventory Prepaid expenses Construction funding retainage Security deposits receivable Accounts payable and accrued expenses Deferred revenue Deferred rent Net cash provided/(used) by operating activities		45,000 5,000 - 29,633 203,820 4,500 9,576 (216,026) - 229,028		285,000 (38,310) 95,109 32,460 - 30,856 17,194 14,333 (63,981) (308,130)	
Cash flows from investing activities:					
Purchase of property and equipment		(20,201)		(6,943)	
Net cash provided/(used) by investing activities		(20,201)		(6,943)	
Cash flows from financing activities		-		-	
Net increase/(decrease) in cash		208,827		(315,073)	
Cash at beginning of year	1	,208,793		1,523,866	
Cash at end of year	\$ 1	,417,620	\$	1,208,793	
Supplemental information: Retirement of fully depreciated property & equipment	\$	-	\$	21,645	

#### Note 1 - Summary of Significant Accounting Policies

## Four Freedoms Park

In 1973, Governor Nelson Rockefeller and Mayor John Lindsay changed the name of Welfare Island to Roosevelt Island and dedicated four acres at the southern end of the island for a park to be built in memory of President Franklin D. Roosevelt. Louis I. Kahn was commissioned to design the memorial park, which was named Four Freedoms Park (the Park). Construction of the Park began on March 29, 2010, and was completed in September 2012. The Park was officially declared a New York State Park by Governor Andrew Cuomo at a dedication ceremony which took place on October 17, 2012. The Park was opened to the public on October 24, 2012.

## Franklin D. Roosevelt Four Freedoms Park, LLC

Franklin D. Roosevelt Four Freedoms Park, LLC (the Subsidiary), was formed on September 30, 2008 as a single member limited liability company by the Franklin and Eleanor Roosevelt Institute (the Institute). The purpose of the Subsidiary is to build the first memorial to President Franklin D. Roosevelt in his home state of New York. In October 2011, the Institute assigned all rights, title, and interest in the Subsidiary to the Four Freedoms Park Conservancy, Inc. In 2018, the Subsidiary became a disregarded entity.

## Four Freedoms Park Conservancy, Inc.

Four Freedoms Park Conservancy, Inc. (the Conservancy), a not-for-profit organization, was incorporated in the State of New York on June 30, 2011. The mission of the Conservancy is to operate, maintain, program, and fund Four Freedoms Park under a Cooperative Agreement with the New York State Office of Parks, Recreation, and Historic Preservation.

#### Principles of Consolidation

The accompanying consolidated financial statements include the accounts of the Conservancy and the Subsidiary (collectively called the Organization). All balances and transactions between the entities have been eliminated in consolidation. In 2018, the Subsidiary transferred its assets to the Conservancy, which amounted to \$1,963,630.

#### Tax Status

The Conservancy is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Subsidiary is a single member limited liability company and is treated as a disregarded entity for income tax purposes. Accordingly, no provision for federal, state or local income taxes has been recorded.

The Organization does not believe its financial statements contain any uncertain tax positions.

## Note 1 - Summary of Significant Accounting Policies (Continued)

## Basis of Accounting

The consolidated financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

## Change in Accounting Principle

In 2018, the Organization adopted all reporting changes required under FASB ASU 2016-14 *Presentation of Financial Statements of Not-for-Profit Entities*. Accordingly, all amounts on the 2018 and 2017 consolidated financial statements have been reclassified to conform to the new presentation requirements. All required disclosures have been incorporated and included on the accompanying consolidated financial statements and in these notes.

#### Net Assets

Net assets, revenues, gains and losses are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions - Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. This classification includes net assets designated by the board or management for a specified purpose.

Net Assets With Donor Restrictions - Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature (endowment), where the donor stipulates that resources be maintained in perpetuity.

#### Use of Estimates

Management uses estimates and assumptions in preparing the consolidated financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

#### Major Programs

The Organization's two major programs include the following: <u>Park Maintenance &</u> <u>Operations</u> - ensuring that the Park remains beautiful and safe by providing security, repairs and maintenance, utilities, and park personnel; and <u>Public Offerings</u> – education and public event programming.

#### Note 1 - Summary of Significant Accounting Policies (Continued)

## Property and Equipment

The Organization capitalizes certain property and equipment with estimated lives of three years or more. Property and equipment are stated at cost, less accumulated depreciation. Depreciation of property and equipment is computed by the straight-line method over estimated useful lives ranging from three to thirty years. Leasehold improvements are depreciated by the straight-line method over the life of the improvement or the term of the lease, whichever is shorter. Expenditures for repairs and maintenance are charged as an expense, and major renewals and betterments are capitalized.

## Revenue Recognition

Contributions are considered available for the Organization's general programs unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor are reported as revenue with donor restrictions and increases in net assets with donor restrictions. Contributions received with restrictions that are met in the same reporting period are reported as revenue without donor restrictions and increases in net assets without donor restrictions. When a restriction expires (either a stipulated time period ends or a purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions.

Program service revenue relates to fees received in exchange for program services. Revenue is recognized when the program service is provided. Any revenue received which has not been earned is recorded as deferred revenue.

In accordance with grant provisions, grants are recorded as revenue when earned, either through expenditure or accomplishment of a specific goal or benchmark. All unreimbursed expenses as of the period-end are recorded as grant receivable and all advanced funds not expended are recorded as refundable advances.

#### Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the consolidated statements of activities and in the consolidated statements of expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The expenses that are allocated include salaries and professional fees based on estimated time and effort and insurance, office supplies and expenses, promotion, and rent and utilities based on usage. The Organization classifies expenses, which are not directly related to a specific program, as Management and General expenses.

#### Note 1 - Summary of Significant Accounting Policies (Continued)

#### Investments

The policy of the Organization is to sell donated investments soon after receipt and consider them cash donations valued at the sale price.

#### Construction and Development Costs

Roosevelt Island is owned by the City of New York and is leased to the State of New York through 2068. The Park is operated by the Organization pursuant to a cooperative agreement between the Organization and the State of New York (see Note 9). All improvements, and integral fixtures and equipment belong to the State of New York. Accordingly, all costs incurred in connection with the construction, improvement, and development of the Park were expensed as incurred.

#### **Receivables**

Receivables that are expected to be collected within one year are recorded at their net realizable value. Receivables that are expected to be collected in future years are recorded at the present value of estimated future cash flows. Due to low interest rates, management has determined that discounting receivables is immaterial. Therefore, all receivables have been stated at their net realizable value. The allowance for bad debt is maintained at a level that, in management's judgment, is adequate to absorb uncollectible receivables. As of December 31, 2018 and 2017, management has determined that future bad debts are likely to be immaterial and has not recorded an allowance for bad debt.

#### Note 2 - Property and Equipment

Property and equipment by major class consisted of the following at December 31, 2018 and 2017:

	2018	2017
Office equipment	\$ 53,479	\$ 53,479
Program equipment	133,986	133,986
Furniture and fixtures	69,506	67,257
Vehicles	62,373	44,421
Leasehold improvements	<u>411,485</u>	411,485
	730,829	710,628
Less: Accumulated depreciation	<u>(524,607)</u>	<u>( 423,959</u> )
	\$ <u>206,222</u>	\$ <u>286,669</u>

## Note 3 - Construction Funding Retainage

In accordance with grant agreements, reimbursements from the City of New York (the City) are subject to a 5% retainage. During the reporting years, retainage has been held at various levels. As of December 31, 2018 and 2017, construction funding retainage due from the City of New York amounted to \$339,700 and \$543,520, respectively.

## Note 4 - Net Assets With Donor Restrictions

As of December 31, 2018 and 2017, net assets with donor restrictions are available in future years as follows:

	2018	 2017
William J. Vanden Heuvel Fund	\$ 271,229	\$ 271,229
Signage	10,926	-
Future program activities	 <u>105,000</u>	 220,000
	\$ 387,155	\$ 491,229

## Note 5 - Donated Services

Services were donated to the Organization by various organizations and meet the criteria for being recognized as contributions in accordance with GAAP. Amounts are recorded at their estimated fair market values at the date of donation using published rates and prices.

Total contributions in-kind reported on the accompanying consolidated statement of activities for the years ended December 31, 2018 and 2017 amounted to \$21,298 and \$12,444, respectively. Contributions in-kind mainly consisted of donated legal services.

#### Note 6 - Government Grants

The Organization was awarded various grants by governmental entities. During the years ended December 31, 2018 and 2017, total grant revenue recognized under the grants amounted to \$489,880 and \$446,891, respectively.

## Note 7 - Pension Plan

In 2012, the Organization adopted a deferred compensation plan, which allows employee contributions and discretionary employer contributions. Organization contributions to the plan for the years ended December 31, 2018 and 2017 amounted to \$25,838 and \$25,407, respectively.

## Note 8 - Concentrations

The Organization maintains its cash in various accounts with major financial institutions. The Federal Deposit Insurance Corporation (FDIC) insures bank deposits up to \$250,000 per financial institution. During the years ended December 31, 2018 and 2017, the balances of the accounts exceeded the insured limits at times.

## Note 9 - Commitments and Contingencies

## Office Space

The Organization previously leased space pursuant to a non-cancelable operating lease set to expire on January 31, 2021. The Organization remains liable for the assignment of the lease for the current subtenant occupying the space.

## **Cooperative Agreement**

In March 2013, the Organization entered into a cooperative agreement with the New York State Office of Parks, Recreation, and Historic Preservation (the State). The agreement grants to the Conservancy a license to manage and operate the land and improvements comprising the Park. The agreement has an initial term of 10 years, expiring in 2023. There is an option to extend the agreement for an additional 10 years. There is no rent or other fee due from or to either party of the agreement. The agreement states that the State will employ best efforts to provide an annual subsidy to the Organization to support basic park operations and security and core maintenance activities. The subsidy from the State shall not exceed \$350,000 in any fiscal year covered by the agreement.

The agreement also asserts that the State shall consent to the Natural Heritage Trust (NHT) paying up to \$100,000 annually to the Conservancy from a \$2,000,000 investment account established by Alphawood Foundation Chicago. A public benefit corporation of the State of New York, the NHT is a 501(c)(3) charitable organization whose mission is to receive and administer gifts, grants, and contributions to further public programs for parks, recreation, cultural, land and water conservation, and historic preservation. In 2018, an additional \$650,000 was paid to the Organization for capital projects.

#### Note 10 - Litigation

A complaint was filed against the Organization in March 2017 alleging that the Park did not provide an equally accessible experience for guests with mobility disabilities. The Organization remains committed to taking additional steps to provide a fully and equally accessible experience to all guests. In November 2017, the Organization reached a settlement agreement with plaintiffs which included physical accessibility enhancements. These enhancements are estimated to cost about \$1.5 million and will be funded by existing government grants and future capital campaign contributions.

#### Note 11 - Liquidity and Availability of Financial Assets

The Organization regularly monitors liquidity required to meet its operating needs and other obligations as they come due. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Organization considers all expenditures related to its ongoing activities to be general expenditures. Amounts available for general expenditures over a 12-month period include donor-restricted amounts that are available for ongoing programmatic and support expenditures.

The following reflects the Organization's financial assets, as of December 31, 2018 and 2017, reduced by amounts not available for general use within one year because of contractual, donor-imposed, or internal restrictions and designations:

	2018	2017
Financial assets:		
Cash	\$ 1,417,620	\$ 1,208,793
Receivables	183,820	233,820
Total financial assets	1,601,440	1,442,613
Less those unavailable for general expenditures within one year: Receivables collectible beyond one year Donor restrictions	s ( 271,229)	( 5,000) ( 271,229)
	<u>( 271,229)</u>	<u>( 271,229</u> )
Financial assets available to meet cash needs for general expenditures within one year	\$ <u>1,330,211</u>	\$ <u>1,166,384</u>

## Note 12 - Subsequent Events

Subsequent events were evaluated for potential additional disclosures and corrections through October 4, 2019, which is the date the financial statements were available to be issued.